

## Business Presentations

- Certificate of Participation -

### Dirk-Joachim Drews

successfully participated in our workshop on Business Presentations:

date	09 + 10 Juni 2006	focus	Presentation Skills
level	advanced [ C1 ]	scope	2 full days
trainer	Roland Weitz, M.A.	venue	Hotel «Am Bruchsee» - 64646 Heppenheim

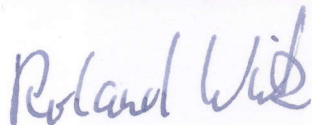
#### Contents of the workshop were:

Structure	introduction · overview · main points · ending
Language	articulation · use of phrases · pronunciation · vocabulary
Body Language	gesture · posture · facial expression · eye contact · use of space
Paralanguage	appeal · intonation · modulation · pauses · rhythm · velocity
Audience	attention · background · expectations · feedback · rapport
Visual Aids	correct use of: beamer · flipchart · OHP · inclusion of the audience

We certify that the participant commands all of the above mentioned elements and employed them extensively in at least three presentations.

**Dirk-Joachim Drews** is able to prepare, structure, and present a complex topic to an expert audience, using all elements of a professional presentation.

Darmstadt, 22 Juni 2006



Roland Weitz, M.A.

- Director -